



THE CHAIRMAN

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
WASHINGTON, D.C. 20549

January 9, 1997

Robert E. Rubin
Secretary of the Treasury
Department of the Treasury
1500 Pennsylvania Avenue, N.W.
Washington, D.C. 20220

Dear Bob:

We have paid a great deal of attention these past three years to improving practices in the municipal bond markets. In June I met with representatives of municipal issuers who asked for guidance to assist issuer officials responsible for municipal bond offerings in meeting their disclosure obligations.

A significant step has been made in helping issuer officials responsibly carry out their duties with the recent publication of "Questions to Ask Before You Approve A Bond Issue -- A Pocket Guide for Elected and Other Officials." I have enclosed copies for you. The National League of Cities, the Government Finance Officers Association, the National Association of Counties and the National Association of State Auditors, Comptrollers, and Treasurers took the lead in preparing and producing this booklet. SEC staff participated informally in this process, and I believe this booklet is a good example of what can result from collaborative efforts.

Best regards,

A handwritten signature in dark ink, appearing to be "A. Levitt".

Arthur Levitt
Chairman

Enclosure