

SECURITIES AND EXCHANGE COMMISSION
WASHINGTON, D.C. 20549

February 21, 1974

Miss Mauri L. Osheroff
2540 Yale Station
New Haven, Conn 06520

Dear Miss Osheroff:

I am pleased to inform you that your appointment to the staff of this Commission has been recommended as follows:

POSITION	:	Attorney-Adviser
GRADE AND SALARY	:	GS-11, pa \$14,671
ORGANIZATION	:	Corporation Finance

Favorable action on this recommendation is subject to certain clearances, including satisfactory pre-appointment check and inquiry into your background and training, and suitability for the position indicated. Accordingly, until you receive a formal offer of appointment from the Director of Personnel, including a proposed entrance-on-duty date, you should continue your present employment, if applicable, and make other plans only on a tentative basis.

The forms enclosed with this letter are listed on the reverse side. Please return these forms and indicate whether or not you are interested in this position immediately. If for any reason you are unable to do so, please advise me in order that the Division may be in a better position to evaluate its manpower requirements. Approximately two weeks after we receive the completed forms, you will be notified whether the appointment has been approved and when to report for work. The suggested entrance-on-duty date is sufficiently flexible to permit a change if any special problem exists or arises.

I am enclosing a copy of the Commission's Conduct Regulations. In particular, your attention is directed to the provisions of Rule 3(d). Margin accounts and outstanding loans, the funds of which were used to buy or carry securities, must be liquidated prior to entrance on duty.

If you desire additional information, please call or write me. My telephone number is area code 202 - 755-1230.

Sincerely yours,

(Miss) Kitty Foill
Personnel Management Specialist

Enclosures