

January 28, 1976

M-POLICY 76-1

**STATEMENT OF POLICY
REGARDING POLITICAL CONTRIBUTIONS****TO CHIEF EXECUTIVES OF REGIONAL
AND OPERATING ORGANIZATIONS**

The Board of Directors has approved the attached Statement of Policy Regarding Political Contributions.

In adopting this policy the Board recognized that this policy would not preclude lawful expenditures of corporate funds, other than to political candidates or political parties, such as those:

- 1) to communicate information and views regarding propositions or referenda to be submitted to voters which would have an important impact on the business of the Corporation or its affiliates, or
- 2) for administrative expenses on behalf of political action committees for employees or shareholders.

The Board understood that in the case of contemplated expenditures regarding propositions or referenda, no such activities would be undertaken without prior review by the Management Committee of the Corporation, either individually or in the form of a budget or a program of expenditures. It was also understood that no program in support of a contemplated political action committee would be undertaken without prior review by the Management Committee of the Corporation and approval by the Board of Directors.

The Board also understood that divisions and affiliates would undertake to communicate to organizations, including trade or other associations, and joint ventures in which they are members or participants Exxon's views regarding political contributions, and that affiliates and divisions would also undertake to stay informed about such activities by these organizations. Should a contemplated expenditure by such an organization or joint venture be inconsistent with the Corporation's policy, the division or affiliate should oppose it and, should its efforts in this regard be unsuccessful, the regional or operating organization concerned should promptly review the matter, including alternative courses of action available to the affiliate, with the Management Committee of the Corporation.

Questions or interpretations regarding this policy or the Board's understandings as set forth in this letter should be referred to the Contact Executive for the regional or operating organization concerned. In this connection, the Public Affairs Department is available for staff assistance and advice.

The Board requested that your organization and each affiliate with which you are concerned adopt a political contributions policy consistent with that attached and also requested that you institute procedures to ensure that contemplated expenditures such as those described in this letter are reviewed in accordance with the Board's understandings. We would appreciate your advising us, within sixty days, of actions taken in furtherance of these requests.

Very truly yours,

A handwritten signature in cursive script, appearing to read "H. G. Anderson".

Attachment

cc: Directors (17)
Heads of Departments